



## **Tri-Village Position Description**

**Title: Worship Leader (Part-Time)**

**Reports to: Executive Pastor**

**Documents Needed to Apply:** Cover Letter, Resume, and Video Clips

**Submit to:** DavidBrown@tri-village.org

## **Position Description**

The Worship Leader is responsible for coordinating and leading the Sunday services in addition to other special services (i.e. Christmas Eve, Good Friday). This position has the potential of moving to full-time. The person must be comfortable in a fast-paced environment interacting with individuals from all generations.

## **Responsibilities & Expectations**

### *Worship Leading & Administration:*

- Serve as the worship leader throughout the year including Thursday night practices; additionally, develop the team spiritual and grow the team numerically
- Lead or participate in other special services as needed (i.e. Christmas Eve, Good Friday)
- Select music and prepare loops/clicks for weeks leading (training can be provided if unfamiliar how to use loops/clicks)
- Arrive at least 30 minutes prior to call time to set-up and greet individuals as needed
- Communicate with tech team leaders on any special elements
- Input all lyrics and other service elements into computer prior to Thursday evening practices
- Have worship music and creative elements finalized 3-4 weeks in advance including scheduling of all participants using Planning Center Online
- Oversee the screening process of new vocalists and instrumentalists
- Help plan events and gatherings for worship & tech team members to encourage fellowship, training, and spiritual development

### *Other:*

- Excellent administrative and people skills
- Ability to play at least one instrument
- Self-starter; takes initiative in creating new endeavors
- Quick to respond to emails, phone calls, and follow-up as needed
- Meets regularly with Executive Pastor to evaluate services and teams
- View the position as pastoral before artistic
- Comfortable working with individuals from all generations
- Undergraduate degree preferred
- As a leader, live above reproach
- Be a member of Tri-Village Christian Church or willing to place membership upon hire

### **About Tri-Village Christian Church**

Tri-Village is a multi-generational church located 20 miles east of Columbus, Ohio that offers three identical services on Sunday mornings (8:30, 9:50, & 11:10am). Typical service lasts about an hour and includes communion every week. Worship style is a mix of modern worship music including Vertical Church, Hillsong, Bethel, Elevation, Tomlin, Phil Wickham, Keith/Kristyn Getty, and We the Kingdom. The church's mission is to "Connect All People to Jesus and One Another."